

REGENCY AT PROVIDENCE COMMUNITY ASSOCIATION,
LANDSCAPE COMMITTEE

Meeting, March 13, 2019

Present: Alan Kirsch, Bob Derbyshire, Bruce Sieving, Ed Idzik, Len Nespoli, Linda Kulp, Mary O'Connor, Nancy Carey, Howard Gordan, Ray Buckley, Sharon Patterson and Vera Noll.

1-Call to Order – Len Nespoli convened the meeting at 4:02 pm.

2- Approval of Minutes for meeting of February 13, 2019: Motion by Ed Idzik and Seconded by Bruce Sieving – Acceptance all in favor.

3- Bob Derbyshire stated that he had received the resignations of Linda Tornetta and Mary Tilger as Co-Chairs of the committee. Bob noted that Len Nespoli was offered and accepted the committee chairmanship. Len commented that Mary Tilger will continue serving on the committee and Lydia Prass resigned from the committee.

4- Treasurer's report – nothing to report.

5- Meeting with Outside Unlimited (OU) – Bob reported that the Board, Len Nespoli and Mary Kay from the management office met with the owner of OC and his management team servicing RAP. The Board presented OC with a detailed analysis of the disputed invoices pointing out numerous discrepancies. **OC agreed to a final settlement invoice of \$352. Going forward, OU committed to providing invoices within 30 days of the end of the billing month.**

6- OU was given the new voucher for documenting the dates and services provided by OU. The vouchers will be used to validate invoices. **OU will use the new voucher going forward.**

7- A list of residences opting out of trimming and chemical treatments was given to OU. The list contains 59 addresses for "Do Not Trim" and 7 addresses for "Do Not Apply Chemicals". **OU was asked to provide a recommendation for marking the beds and lawns of those residences on the opt-out list prior to trimming and chemical applications.** OC was instructed to mark both the fronts and rears of residences opting-out of chemical treatments.

8- Trees – **Ed Idzik was asked to investigate an evergreen tree in Phase 3 that had fallen during a recent wind storm and advise whether it can be saved. Also, OU was asked to remove a tree that had fallen on the fence around the Phase 4 pond and repair the fence rail.** Mary T. reported, via email, that the tree work performed by Elite Tree Care has been completed and an invoice for the work has been received.

9- Organizational issues – the committee discussed an action plan for establishing clearly defined roles and responsibilities for each sub-committee. **It was agreed to establish a target date of end of 2019 for completion.**

10- Old Business

- -OU reported that a plan had been developed for planting flowers at the entrances. **Len and Mary T will meet next week with OU to review the plans and open action items.**
- **Some minor revisions to the Landscape Committee By-Laws will be made by Bob.**
- **A perpetual calendar containing dates for recurring action items will be initiated and will be a work in progress.**
- **Bob will forward the punch list of open repairs to Len who will follow-up with OU for a status update.**

11- Adjournment at 4:55pm by motion of Ray and Second by Mary – all affirmed.

Next meeting, April 10, 2019, 4:00 pm, Sloan Clubroom

All motions and action items are in bold print. The Committee minutes are reviewed and agreed to by the members before they are finalized and posted to the web site. A formal vote to approve the minutes is then taken at the next Committee meeting.

Respectfully Submitted,
Leonard Lobel, Secretary Landscape Committee