

**Facilities Committee Meeting Minutes**  
**Tuesday, October 12, 2021 – Sloan Clubhouse**

Co-chairperson Frank O'Connor called the meeting to order at 7:01pm.

**Approval of Minutes** - The minutes of the June 8, 2021 meeting were approved.

**Treasurer's Report** – Mary Ann Chism – cash on hand is \$294.49

**Subcommittee Reports:**

1. **Pool/Spa** – Frank O'Connor/Jim Bowman – both outdoor pools have been closed and the furniture stored. Frank reported that both the Sloan indoor pool heater and the spa heater have been replaced. Currently working on obtaining a part for the spa jets.
2. **Gates** – Richard Houghton/Maria Derbyshire – No issues
3. **Repairs** – Gary Wahlers/Jamie Moran. Sloan: Gary reported that a horseshoe pit cover was damaged by the mowers and will need repair; shower seat in the men's room has been repaired; Gary has patched two drywall areas in the clubhouse - one in the main hallway and one on the ceiling of clubroom; both will be painted. RH: Jamie reported that a new battery was installed in one of the emergency lights; new bulb was installed in a pergola light; bathroom soap sprayers are faulty and may need replacement; 6 outdoor GFIs have failed and will need to be replaced. Maria will ask Jeff Bevan to contact the electrician about this. Frank O'Connor continues to work on landscape lighting issues at Sloan.
4. **Exercise Rooms** – John Kerns/Bill Sirocky – no issues
5. **Tennis/Pickleball Courts:** Tony Kelch – Frequent tennis and pickleball activity continues. The pickleball nets will need to be replaced after this season.
6. **Night Watch** – Jim Varvaris/Bill Sirocky. The FC Committee thanks Doug Loutzenhizer for coordinating RH night watch. Bruce Quigley has volunteered to take on this responsibility. All slots have been filled for the balance of 2021
7. **Pre/Post Inspections** – Doris Moran/Mary Ann Chism – nothing scheduled
8. **Common Annual Facilities Inspection/concrete/depressions** – Ron Thompson/Bill Sirocky – Most items have been completed or are in progress. Window screens for the indoor pool area will need to be re-installed. Frank will send out a request for volunteers to help with this.

**Old Business**

**Updates** - Frank

- Door replacement at Sloan – job completed; new front doors, kitchen door, clubroom doors to outside deck have been installed. There are new mats at the front doors of both clubhouses.
- Putting Green – contractor has been out recently to repair the matting and roll out some bubbles. Job is satisfactory.
- Vent motor in the Sloan kitchen hood is not working and will need to be replaced.
- Fire hydrants have been repainted thanks to the efforts of RAP resident Tony McNeil who coordinated with PAWC to get this work done.
- Motion detectors will be installed in lights in hallway outside Sloan lower level elevator
- Replacement window for RH ladies' room has come in. Installation to be arranged.

### **New Business:**

- Budget 2022 – Maria: Budget has been submitted to the Board. Maria will report back to FC members following Board action
- Revised FC By-Laws – Maria: Proposed revised bylaws have been circulated to FC members. Purpose is to consolidate and remove repetitive items and to add language relative to subcommittees. Maria made a motion to submit the revised bylaws to the Board for approval. Following discussion, the following additional change was proposed:
  - heading of Section 5.1.1: *Co-Chairpersons (at least two but not to exceed three)*The motion to submit the revised By-Laws to The Board, including the above change, passed unanimously.

### **Community Association Board (CAB) Liaison Report** – Tom Davis

- Board is currently reviewing both the Reserve Study and the 2022 budget; work session has been scheduled for tomorrow
- Annual meeting has been scheduled for November 18 in the gymnasium of the Church of the Brethren at the corner of Greentree and Egypt Roads

The next meeting date will be November 9; location to be determined.

Meeting was adjourned at 7:37 pm

Peg West, Secretary

**Attendance:** Members: Maria Derbyshire, Frank O'Connor, Mary Ann Chism, Ernie Fuchs, Tony Kelch, Dave Lowe, Doris Moran, Jamie Moran, Dave Price, Bruce Quigley, Bill Sirocky, Gary Wahlers, Peg West  
Liaison: CAB – Tom Davis