REGENCY AT PROVIDENCE CLUBROOM INSPECTION CHECKLIST

Inspection list for before and after rentals for both clubhouses.

Update	ed November,	2022						
	Date of F	Rental:	Time of Fund	ction: _				
Rente	r/homeowner	name:		Inspe	ector: _			
					SATISE	ACTORY		NOT FACTORY
ITEM					Pre-	Post-	Pre-	Post-
NO.		ITEM/DESCRI	PTION		Insp.	Insp.	Insp.	Insp.
1	Furniture dam	age free			•	•		
2	Tables clean a	ables clean and damage free						
3	Laminate floors clean							
4	All furniture and accessories returned to pre-rental location							
5	Furniture from closet clean and returned to closet							
6	Fireplace working properly							
7	Doors & windows closed and locked/lights off							
8	A/V equipment functional (TV)							
9	Trash & recyclables removed to outdoor trash bins							
10	Countertop and sink clean							
11	Microwave ov							
12	Cook top and oven clean (Oven only for RH)							
13	Refrigerator/freezer empty of renter's food							
14	Outside deck clean (Sloan Only)							
15	Restroom sinks/countertops clean and working							
16	Restroom toilets/urinals clean and working							
17	Restroom floors clean							
18		Front lobby, hall, and coat closet clean and orderly						
19	Thermostats (winter) A/C off, heat set to 65F							
20	Thermostats (summer) A/C set to 78F, heat off							
21	Kitchen floor and tables clean							
22	First aid kit/911 phone identified							
23								
24	Cabinets locke	ed/unlocked (Sloan only	y)					
Notes:								
1.								
		pre-inspection condition						
2.	2. IDENTIFY ALL PRE- AND -POST INSPECTION DISCREPANCIES USING THE ATTACHED							
	DISCREPANC	CY REPORT SHEET.						
The renter's signature below acknowledges agreement with all statements on all pages of this form. The renter has the right to add comments. If the renter is not available for the post-inspection or is unwilling to sign this inspection form, it is understood that the absence of their signature still constitutes acceptance of the contents.								
	re-Inspection:	Date:		rime:				
		(0)		(Signature of Homeowner)				
		(Signature of Inspector)		(Signature of Hor	meowner)			
Post-Inspection:		Date:		Time:				
·				□ Acceptable □ Not Acceptable				
		Summary:	Cleanliness:	□ Acceptable			•	
			Damage:	□ Acceptable		□ Not A	cceptable)
				72.				
		(Signature of Inspector)		(Signature of Hor	meowner)			

REGENCY AT PROVIDENCE CLUBROOM INSPECTION DISCREPANCY REPORT

ITEM	DESCRIPTION OF DISCREPANCY							
NO.	PRE-INSPECTION	POST-INSPECTION						
Use additional sheets if required								
(Initials of Inspector) (Initials of Renter/Homeowner)								