## **IN THE EVENT OF A RESCUE**

## **Operating Instructions** -

- 1. First responder should assess if the victim is responsive (breathing).
- 2. If not, or questionable... call 911 and start CPR.
- 3. Instruct someone to get the portable AED device (take black bag from AED cabinet).

## 4. IMPORTANT: Push and release on/off button to start the unit.

- 5. Follow automated audible prompts.
- 6. Accessories are in the side bag (gloves, scissors, razor, etc).
- 7. Remove shirt (cut off if needed; shave hairy chest if needed).
- 8. Open CPR-D-padz pads packet and apply as shown on the packet (affix per defib diagram). If pad does not stick <u>do not reuse</u>. Use a new pad.
- 9. Device will assess victim for a heartbeat.
- 10. The device **automatically determines if a shock is needed**.
- 11. If indicated, do not touch the victim, stand back, push the center button to deliver the shock. Continue CPR and follow automatic prompts until EMS arrives.

## Maintenance of our Zoll AED Plus device (Gold Level Service)

- RAP (two) AED devices have been registered and will be maintained by AED Service America telephone no. (860) 970-3250.
- The devices are warrantied for 7 years. Each has a registration number on the tag. Service includes an annual on-site inspection, and battery change, as needed.
- The device will automatically run a low-level self-test once a week and extensive self-test once a month.
- If operating properly a GREEN check will appear in the window next to the handle. If there is a malfunction, a blinking RED X appears as well as an audible beeping.
- We should report the malfunction (and serial number) as soon as possible to AED Service America (860) 970-3250. A
  technician will be dispatched typically within 4 hours (from West Chester, PA) but no longer than 48 hours to correct
  the problem. Note that the audible beeping <u>cannot</u> be turned off.
- The only requirement by RAP is to inspect for a GREEN check in the display window **and** report to Jeff Bevan (Site Manager) if there is a RED X and beeping sound.
- RAP administrator (Jeff Bevan) and Board members can access the AED Service America portal to examine maintenance history for our devices.