

Regency at Providence Community Association

Ponds, Stormwater and Irrigation Committee

By-Laws

Article I

Name:

Section 1.1: The committee shall be known as the **Ponds, Stormwater and Irrigation Committee** of the Regency at Providence Community Association.

Article II

Definition:

Section 2.1: The Ponds, Stormwater and Irrigation Committee (the “Committee”) is responsible for the overseeing of pond, stormwater and irrigation services. This includes all Common Area irrigation systems, stormwater systems and pond maintenance services in Phases 1, 2, 3, and 4.

The Committee, in conjunction with the Board of Directors and the RAP Community Manager, shall monitor the performance of contractors associated with pond, stormwater and irrigation services.

Article III

Purpose and Responsibilities:

Section 3.1: The primary responsibility of the Ponds, Stormwater and Irrigation Committee, in conjunction with the Board of Directors and the RAP Community Manager, is to monitor the performance and contractual obligations of contractors associated with pond, stormwater and irrigation services.

Section 3.2: Communicate to the Board of Directors, through the assigned Board liaison along with the RAP Community Manager, any problems that occur with contractor services.

Section 3.3: Provide recommendations to the Board of Directors for improvements to the pond, stormwater and irrigation maintenance, equipment and associated systems.

Section 3.4: Provide interface and coordinate repairs and resolution of any contractor issues through the RAP Community Manager.

Section 3.5: Provide budget recommendations on an annual basis to the Board of Directors.

Section 3.6: Hold Committee meetings on an as needed basis throughout the year, but at least once annually.

Section 3.7: No expenditures above contractual agreements or approved budgeted amounts may be authorized by the Committee without the Board of Directors approval.

Article IV

Membership:

Section 4.1: Membership to the Committee is restricted to owners or co-owners of homes located in Regency at Providence. Committee members must be in good standing and actively participate in the responsibilities of the Committee as outlined in Article III.

Section 4.2: The Committee shall consist of 4 to 6 members serving a term of one year.

Section 4.3: The Board of Directors may remove any Committee member for cause.

Article V

Officer:

Section 5.1: The Ponds, Stormwater and Irrigation Committee shall consist of one officer position, Chairperson. This position shall be nominated and voted on by Committee members and requires Board approval at the December Board of Directors Meeting.

Section 5.2: The Chairperson's duties shall consist of, but not be limited to, the following:

- Ensure the Committee members fulfill the Committee responsibilities as outlined in Article III.
- Preside over and conduct Committee meetings
- Act as the principle contact to the Board of Directors, Board liaison as well as the RAP Community Manager.
- Attend meetings of the Executive Board when requested.
- Take minutes of all Committee meetings for review and approval by Committee members; distribute approved minutes to Committee members, the Community Manager, and the community webmaster for posting on the RAP website.

Article VI

Meetings:

Section 6.1: The Chairperson will call at least one meeting each year and additional meetings on an as needed basis.

Section 6.2: The Chairperson will poll Committee members as to personal schedules then select and announce a time and place for the meeting. The Board liaison and the Community Manager will be invited to all Committee meetings.

Section 6.3: A majority of one more than half of the Committee members will represent a quorum for conducting business.

Article VII

Amendments to By-Laws:

Section 7.1: Amendments to these By-Laws may be proposed by the Committee at any time provided a quorum is present at the meeting. All amendments must be approved by the Board of Directors.

Article VIII

By-Laws Approval:

Section 8.1: These By-Laws shall become effective upon approval by the Board of Directors.

Approved by the Board of Directors on: December 18, 2023