

REGENCY AT PROVIDENCE
Reserve Analysis Advisory Committee

PURPOSE

The Reserve Analysis Advisory Committee has been formed to focus on Regency at Providence reserve issues, especially the latest Reserve Fund Study, projected reserve expenditures, and their required finances.

The primary goal of the committee is to assist the Executive Board in its financial planning by providing detailed information and recommendations regarding changes that should be made in the assessments, cost estimates, projections and financial analysis presented in the Reserve Fund Study. The work of the Committee is intended to provide continuity and guidance to the Executive Board as its membership changes from time to time.

DUTIES AND RESPONSIBILITIES

The Reserve Analysis Advisory Committee shall:

- Thoroughly review the latest version of each reserve study to ensure that it provides an accurate overview of expenses that are projected to occur during the 30-year period covered by the report.
- Request from the Executive Board supporting information for any questionable or unclear projections. Make recommendations as necessary as to line items that should be modified, eliminated from or added to the reserve study.
- Conduct periodic financial analyses to verify that the plan for accumulation of reserve funds insures that adequate funds will be available at all times to meet projected expenses.
- Conduct an annual reconciliation of projected reserve study expenses versus actual amounts expended.
- Consider alternate investment vehicles and strategies to (a) optimize Return on Investment, and (b) time the availability of liquid assets with projected major expenses. All work in this area will be within the constraints imposed by the latest Regency at Providence Investment Policy and Procedure.
- Other duties that may be assigned by the Executive Board from time to time.

ORGANIZATION

The size of the Reserve Analysis Advisory Committee shall be determined by the Executive Board, and the members of the committee shall be appointed by the Board.

Approved by the Executive Board on 1/25/23