Annual Homeowners Meeting

Regency at Providence Community Association

A Gold Star Community









November 20, 2024 Meeting

Revision 11-19-24

AGENDA presented by Tom Davis

- Welcome and Pledge of Allegiance Tom Davis
- Introductions Tom Davis
- Board of Directors & Election of Officers Tom Davis
- RAP Finances Bill Schalleur
 - Treasurers Report
 - Reserve Analysis
 - 2025 Budget
- > 2024 Accomplishments / 2025 Plans Bill Goldate & Rich Houghton
- > Recognition of Committees & Volunteers Doug Loutzenhiser
- Resident Questions and Comments Tom Davis



Introductions

Current 2024 Board of Directors

Tom Davis

Doug Loutzenhiser

Bill Schalleur

Rich Houghton

Bill Goldate

President

Vice-President

Treasurer

Secretary

Director at Large

CAMCO Management
Jeff Bevan, RAP Community Manager

Term Status for Board of Directors

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Tom Davis	President	2023-2025
* Doug Loutzenhiser	Vice-President	2022-2024
Rich Houghton	Secretary	2023-2025
* Bill Schalleur	Treasurer	2022-2024
* Bill Goldate	Director-at-Large	2022-2024

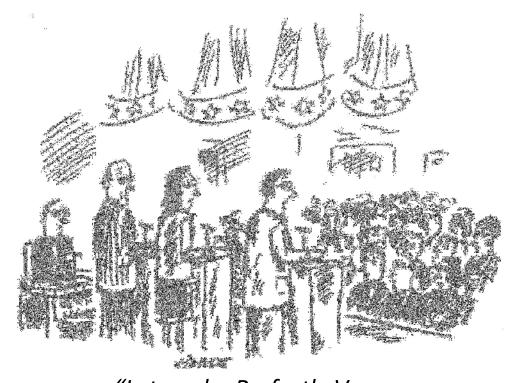
* Term Ends in November 2024



Candidates for Board Positions

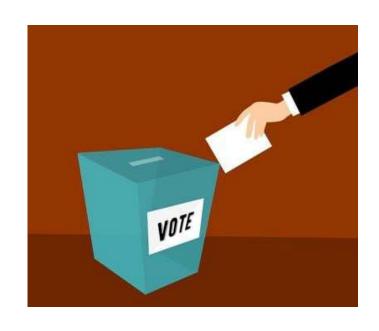
Nominations received for three positions:

- Bill Goldate
- Bill Schalleur
- Doug Loutzenhiser



"Let me be Perfectly Vague

Election Results



By Acclamation (unopposed)

Two Year Terms:

- Bill Goldate
- Bill Schalleur
- Doug Loutzenhiser

2025 Board of Directors

- Tom Davis
- Bill Schalleur
- Doug Loutzenhiser
- Rich Houghton
- Bill Goldate

Note: Special Meeting is held soon after the Annual Meeting to elect Officer positions and to determine Committee Liaison assignments



RAP Finances

presented by Bill Schalleur



Treasurer's Report thru Oct. 2024

CAMCO STATEMENT	:							
CASH BALANCES for	OCTOBER 3	31, 2024						
			adjusting		adjusted			
			entry		balance			
OPERATING FUNDS	\$	280,488		\$	280,488			
RESERVE FUNDS		<u>1,425,403</u>						
TOTAL FUNDS	\$	1,705,891	0	\$	1,705,891			
Comments:	For the ter	n months er	nded October	31, 2024: \$	333,655 of r	eser	ve expenses	
were authorized to be paid. Of this amount, \$250,452 was for Phase1 milling &								
paving. An additioinal \$33,257 of reserve funds are under contract to be paid.								

Treasurer's Report cont.

OPERATING	PERATING INCOME		\$	<u>1,124,634</u>	\$	1,122,250	<u>2384</u>			
TOTAL INCO	AL INCOME		\$	1,124,634	\$	1,122,250	2384			
OPERATING	EXPENSES									
UTILITIES			\$	14,177	\$	17,943	3,766			
CENTRAL SEF	RVICES			140,451		142,333	1,882			
CLUBHOUSE	& POOL			170,933		162,954	-7,979			
GROUNDS M	GROUNDS MAINTENANCE			438,119		481,241	43,122			
PROFESSION	IAL & ADM			132,399		130,965	-1,434			
CAPITAL RES	ERVE & TA	XES		<u>188,042</u>		<u>189,495</u>	<u>1,453</u>			
TOTAL EXPE	NSES		\$	1,084,121	\$	1,124,931	40,810			
OPERATING	NET		\$	40,513	\$	-2,681	43,194			
Comments:	The 10 ma	nth actual	onerating rea	sults are unde	ar hudgat	hy \$ 12 101				
Comments: The 10 month actual operating results are under budget by \$ 43,194.										
Grounds Maintenance is under budget by \$43,122. Two line items in this category account										
most of this surplus: Snow Removal which is under budget by \$11,735 and Landscaping										
	Contract which is under budget by \$28,788.									

HEALTH OF OUR RESERVE FUNDS

INVESTMENT	MATURITY	timing	AMOUNT	RATE	NOTES
JANNEY					
Wells Fargo Bk	1/6/2025		\$214,000	5.20%	Mark to Market
		3.5 Months			
CITADEL BK	4/19/2025		\$250,861	4.46%	
JANNEY		1.5 Months			
Morgan Stanley	6/2/2025		\$155,000	4.90%	Mark to Market
JANNEY		5.0 Months			
St Bk of India	11/13/2025		\$210,000	5.35%	Mark to Market
JANNEY		4.5 Months			
Bk of Hapoalim	4/1/2026		\$115,000	3.80%	Mark to Market
JANNEY		0.5 months			
Morgan Stanley	4/24/2026		\$175,000	4.95%	Mark to Market
JANNEY		5.0 Months			
Amer. Express Nat'l Bk	10/2/2026		\$200,000	3.70%	Mark to Market
WSFS Reserve Savings			\$9,700		
Janney Reserve Sweep			\$68,412		
NCB Reserve Cash			\$27,430		
TOTAL RESERVE FUNDS -					
Balance @ 10/31/2024			\$1,425,403		

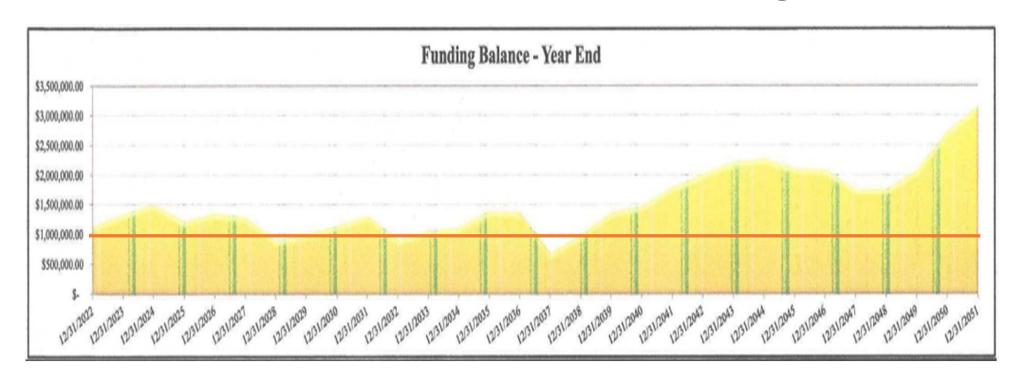
HOW DOES THIS COMPARE WITH OUR ENGINEERING STUDY?

	RESERVE EXPENDITURES FOR 2024							
	2024		Reserve	Reserve				
			Study	Study				
			Amount	YEAR				
Phase 1 milling & Paving	236,128		342,211	2025				
Inlet Tops	14,400		24,455	2025				
Stormwater system	18,100		0	>2051				
Sloan Clubhouse Doors	35,985		45,700	2037				
RH Clubhouse Furniture	30,530		18,455	2029				
HVAC Equioment	12,698		7,705	2024				
Gate Loops	6,306		5,600	2029				
Phone System	3,424		0	0				
Concrete	39,400		39,400	5 yr avg				
All Other	8,818		17,740	2024				
TOTAL	405,789		_					

COMPARISON TO RESERVE STUDY

		20.30%
ACTUAL AND ADJUSTED AT 12/31/2024	+	\$234,771
RESERVE FUND BALANCE VARIANCE BETWEEN		
ADJUSTED RESERVE STUDY FUND BALANCE 12/31/'24		\$1,153,931
LESS PHASE 1 MILLING & PAVING COSTS FOR 2025		(\$342,211)
RESERVE STUDY FUND BALANCE as of 12/31/2024		\$1,496,142
RESERVE STUDY UPDATE 5/13/22:		
RAP RESERVE FUND BALANCE 12/31/2024		\$1,388,702
DEDUCT FINAL PYMT: 1/2 DOORS & FURNITURE		-33,300
DEDUCT APPROVED COST of CONCRETE WORK		-39,400
ADD 2 MONTHS HOA FEES (NOV,DEC)		35,999
RAP RESERVE FUND BALANCE 10/31/2024		\$1,425,403

RAP Reserve Funding



Engineering Update 5-13-22



REGENCY AT PROVIDENCE COMMUNITY A	SS	OCIATIO	N -	2025 B	UD	GET BO	TTOM L	<u>INE</u>
	20	25 Budget	202	24 Budget	C	HANGE		
INCOME							REVISED	10/14/'24
40000 Owners Assessments	\$	1,366,800	\$	1,346,700	\$	20,100	Where Do	es It Go?
42400 Late Fees	\$	-	\$	-	\$	-		
40930 Clubhouse rental/Late Fee/Misc	\$	-	\$	-	\$	-	2025	
42450 Interest income	\$	-			\$	-	Monthly	%
42550 Prior Year Operating Surplus	\$	-	\$	-	\$	-	HOA FEE	of Fee
					\$	-		
TOTAL INCOME	\$	1,366,800	\$	1,346,700	\$	20,100		
OPERATING EXPENSES								
Utilities Expense								
62007 Street lighting electric	\$	2,500	\$	2,000	\$	500	\$0.62	0.18%
62010 Electric - Guardhouses	\$	2,000	\$	1,800	\$	200	\$0.50	0.15%
62020 Pond Utilities - Electric	\$	3,500	\$	4,000	\$	(500)	\$0.87	0.26%
62100 Water Guardhouses	\$	4,500	\$	4,500	\$	-	\$1.12	0.33%
62201 Fire Hydrant Service	\$	8,000	\$	8,000	\$	-	\$1.99	0.59%
Total Utilities Expense	\$	20,500	\$	20,300	\$	200	\$5.10	1.50%
Grounds Maintenance								
57100 Entry Gate Maintenance	\$	4,000	\$	3,000	\$	1,000	\$1.00	0.29%
57400 Ponds Maintenance	\$	13,200	\$	12,200	\$	1,000	\$3.28	0.97%
57450 Snow and Ice Removal	\$	170,000	\$	175,000	\$	(5,000)	\$42.29	12.44%
57575 Street Maintenance	\$	6,000	\$	6,000	\$	-	\$1.49	0.44%
57600 Tree Maintenance	\$	10,000	\$	10,000	\$	-	\$2.49	0.73%
57650 Irrigation System Maintenance	\$	7,000	\$	7,300	\$	(300)	\$1.74	0.51%
57700 Storm Water System Maintenance	\$	2,000	\$	2,000	\$	-	\$0.50	0.15%
57800 Misc. Grounds Maintence	\$	15,000	\$	15,000	\$	-	\$3.73	1.10%
59000 Landscape Contract	\$	320,328	\$	314,047	\$	6,281	\$79.68	23.44%
59005 Landscape Enhancements	\$	20,000	\$	20,000	\$	-	\$4.98	1.46%
Total Grounds Maintenance	\$	567,528	\$	564,547	\$	2,981	\$141.18	41.52%

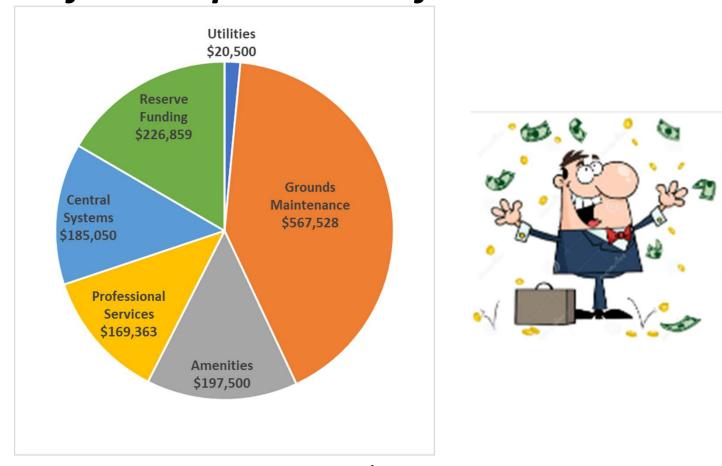
(2025 Budget BOTTOM LINE Cont.)						
Clubhouse & Pool Expense						
54656 Clubhouse Maintenance - Contract	\$	40,800	\$ 39,500	\$ 1,300	\$10.15	2.99%
54657 Clubhouse Electric/Gas	\$	41,500	\$ 38,500	\$ 3,000	\$10.32	3.04%
54658 Clubhouse Telephone/Cable	\$	13,000	\$ 18,000	\$ (5,000)	\$3.23	0.95%
54659 Clubhouse Water/Sewer	\$	9,500	\$ 9,000	\$ 500	\$2.36	0.70%
54660 Clubhouse Maintenance - Non-Contract	\$	33,500	\$ 30,500	\$ 3,000	\$8.33	2.45%
54700 Pool maintenance - Non-Contract	\$	19,200	\$ 19,200	\$ -	\$4.78	1.40%
54702 Pool service contract	\$	40,000	\$ 39,000	\$ 1,000	\$9.95	2.93%
Total Ammentities	\$	197,500	\$ 193,700	\$ 3,800	\$49.13	14.45%
Professional Services Expense	_					
80000 Professional Management Fees	\$	124,263	\$ 120,158	\$ 4,105	\$30.91	9.09%
80050 Insurance expense	\$	31,900	\$ 28,000	\$ 3,900	\$7.94	2.33%
80200 Legal / Professional Services	\$	3,500	\$ 3,000	\$ 500	\$0.87	0.26%
70010 Bad Debt Expense	\$	-	\$ -	\$ -	\$0.00	0.00%
75010 Office Expenses	\$	6,000	\$ 6,000	\$ -	\$1.49	0.44%
80350 Audit Services	\$	3,700	\$ 3,700	\$ -	\$0.92	0.27%
Total Professional Services Expense	\$	169,363	\$ 160,858	\$ 8,505	\$42.13	12.39%
Central Systems	_					
50400 Security Systems (Alarm Monitoring)	\$	62,500	\$ 62,500	\$ -	\$15.55	4.57%
53053 Gutter Cleaning	\$	11,000	\$ 11,000	\$ -	\$2.74	0.80%
54351 Trash Removal	\$	111,550	\$ 108,300	\$ 3,250	\$27.75	8.16%
Total Central Systems	\$	185,050	\$ 181,800	\$ 3,250	\$46.03	13.54%
				\$ -		
Capital Reserve & Taxes				\$ -		
90000 Capital Reserve Funding	\$	218,859	\$ 215,995	\$ 2,864	\$54.44	16.01%
90650 Federal Income Tax	\$	8,000	\$ 9,500	\$ (1,500)	\$1.99	0.59%
Total Capital & Reserve Expense	\$	226,859	\$ 225,495	\$ 1,364	\$56.43	16.60%
TOTAL OPERATING EXPENSES	\$	1,366,800	\$ 1,346,700	\$ 20,100		
INCOME / (LOSS)	\$	-	\$ -	\$ -		100%

REGEN	CY AT PROVIDENCE COMMUNIT	ΓΥ ASS	OCIATIO	N	- 2025 B	UD	GET BC	DTTOM L	INE
		20	025 Budget	20	24 Budget	C	HANGE		
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TOTAL OPERATING EXPENSES	\$	1,366,800	\$ 1,346,700	\$	20,100		
				_			
INCOME / (LOSS)	\$	-	\$ -	\$	-	\$340.00	100%

MAJOR CHANGES TO THE BUDGET '24 TO '25									
LANDSCAPE CONTRACT	6,281								
PROFESSIONAL MGMT FEES	4,105								
INSURANCE EXPENSE	3,900								
TRASH REMOVAL	3,250								
CLUBHOUSE MAINTENANCE	3,000								
SNOW AND ICE REMOVAL	-5,000								
CLUBHOUSE TELEPHONE/CABLE	-5,000								
ALL OTHER	9,564								
NET TOTAL	20,100	(= \$5 PER MO. PER HOUSE)							

Allotment of Our Expenditures for 2025



Total Operating Expenses are \$1,366,800

2024 Accomplishments

presented by Bill Goldate





Phase 1 Stormwater Pipe Inspection and Repair Project

- Project was undertaken to confirm condition of stormwater piping system prior to start of paving project
- Inspection video showed a relatively clean piping system (no hydro blasting required)
- Four damaged piping areas were identified
- All damaged areas were successfully repaired with internal fiberglass patches
- Project oversite was provided by Bruce Sieving
- Phase 1 Stormwater Piping is now in excellent condition!

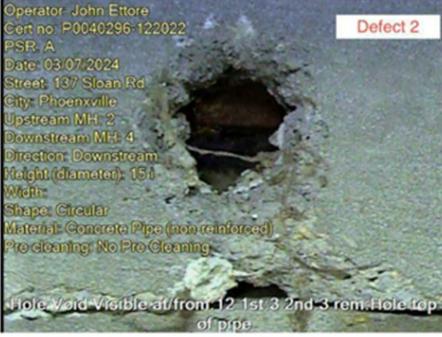
Inspection Equipment





Piping Defects





Piping Defects





Prepping and Inserting The Patch





Before and After





Phase 1 Paving Project - Scope

- Milling 1½" of existing asphalt
- Spraying asphalt binder to milled surfaces
- Repaving with 1½" of fresh asphalt
- Replacement of 12 stormwater inlet caps which were damaged over the years
- Installation of new embedded entry gate control loop wiring
- Compaction of new asphalt to squeeze out air and pack aggregate particles for denser and stronger pavement surface



Phase 1 Paving Project - Highlights

- A successful test of our ability to manage large construction projects
- Implementation schedule spanned 6 months from Engineer Kickoff Meeting to Punch List Completion (DEC 2023 to JUN 2024)
- Completed without significant disruption to community activities
- Community cooperation was exceptional
- Communication was major key to success
- Completed on time and under budget
- Result is a clean new roadway and parking lot!





Milling And Paving Equipment



New Inlet Caps

 About a third of the Phase 1 inlet caps needed replacement



Sloan Before and ... After



Fairmount
Before
and ...
After



Other Accomplishments



And Plans for 2025

Presented by Rich Houghton



Other Accomplishments



Implemented new Wi-Fi internet, TV streaming & phone service with an expected saving of \$5,000 per year.
 Implemented a contract with Keystone Fire Alarm to review and monitor our systems at the Sloan and RH clubhouses.
 Replacement of the Sloan clubhouse 100-gal tank-type with a new tankless water heater with an expected saving of... not keeping 100 gals water hot! Also saved \$8K on the tankless type installation.
 Purchased new, more comfortable, Regency Hills clubroom furniture (8 tables and 32 chairs). As well as 8 chairs for the billiard room.
 Replaced three leaky, poorly fitting, Sloan Clubhouse Exterior Doors (gym, yoga rm, and indoor pool double doors).

Other Accomplishments (cont.)

Continued efforts to keep our community looking sharp!

Replaced or lifted/leveled numerous concrete sidewalks and driveway aprons.
 Completed HVAC repairs and equipment upgrades (some units are 17 years old).
 Purchased winter patio furniture covers for Regency Hills.
 Completed upgrades to our indoor pool mechanical equipment to improve pool/air temperature and humidity control.
 Removal of Dead Ash Trees for Safety and Appearance.
 Complied with Federal Corporate Transparency Act to provide information about Board members.



Plans for 2025

- Replacement, as Required, of HVAC Systems in Sloan Clubhouse.
 Ongoing Dead Tree Removal for Community Safety.
 Evaluate replacement of intercom boxes at all three gate locations.
- ☐ Evaluate replacement of selected gym equipment at Sloan.
- Reminder: We spend \$15/mo. for each home Alarm Monitoring system (ADT & MY Alarm) whether you use the service or not. Optional cell phone use now available; land line no longer needed.

What Makes RAP Tick Presented by Doug Loutzenhiser



Our Community Manager Jeff Bevan, the Board and all the many Committee Volunteers!!



Volunteerism

□ Volunteers are the absolute backbone of a community
– the stronger they are, the stronger the community.



- □ Volunteers are our neighbors working together, which creates a sense of community the value of a strong community translates to quality of life and property values.
- ☐ We have approximately 70 community members active on a Committee or the Board for 2025 (about 10% of the population). Some serve on more than one Committee!
- ☐ Approximately 38 new residents have moved to RAP in the last 2 years what skill sets, talents, creativity and new ideas could this group have to offer? We would love to find out!

Volunteerism (cont.)

- ☐ The community cannot and should not rely solely on long-time residents we need new residents to volunteer their time and talents to keep the community vibrant and a special place to live.
- ☐ We always need volunteers for example, several Committees are looking for help now (Night Watch/Night Check, Landscape) and will be for the near future (Executive Board).
- ☐ Talk to a Board Member, a Committee Chairperson or other Committee Members about the opportunities and experiences in serving the community.

RAP Committees

8 Committees - with 76 members for 2025

- * ARC
- Communications
- Facilities
- Landscape
- Ponds & Irrigation
- Reserve
- ❖ Snow
- Social



Join a Committee!



Architecture Review Committee

This Committee Reviews and Approves Homeowner Applications Requesting to Change the Exterior of Their Property and Maintains the Website Home Exterior (HE) Documents.

All Exterior Changes Require ARC Committee Approval Including (just to name a few):

→ Landscaping → Decks → Tree Removal/Replacement

→ Toll Remediation Work → Painting → Sidewalks

 \rightarrow Lighting \rightarrow Additions \rightarrow Porches & roofs

Committee Members Are:

Bob Derbyshire (Chair), Judy Ishler (Vice Chair),, Gary Wahlers, Mike Koman, Anthony Giancatarino, Mike Radich, Jim Pickens, Stan Wilhelmson, Lenny Shore



Through October of This Year the Committee has **Approved 94 ARC Requests.** Also Added Guidelines for Security Cameras

Communications Committee Objectives

Mission Statement: the purpose of the Communications Committee shall be to facilitate communication among residents of Regency at Providence (RAP) relating to common community facilities and activities

Primary Responsibilities:

- Create, edit, and distribute a <u>monthly newsletter</u> for the RAP community.
- Develop, maintain and distribute a <u>directory of RAP</u> community residents.
- Maintain and operate <u>E-Mail based communication system</u> for residents to distribute information quickly, including community-based classifieds.
- Maintain an Internet Website.
- Manage <u>community-related forms</u> and other key documents.
- Maintain a <u>community Activities Guide</u> providing a description of, and contact information for, all RAP community activities.
- <u>Distribute selected (hard-copy) materials</u> to residents.

Communications Committee

Members:

Todd Welsh Chair, Editor of my-rap.net Website

James Young Secretary

Ruth Chillemi RAP Directory Regency News Coordinator

Charlie Jones RAP Sheet Editor

Lucy Hornstein Member at Large

Setta Jacobs Regency News Coordinator

Pat McCann Calendar Coordinator, Liaison from Social Committee

Bill McDowell Website Editor (understudy)

Donna Smith Member at large



Facilities Committee

Primary Responsibilities:

- Advise the Executive Board on issues affecting the use & enjoyment of all Association Common Facilities.
- Arrange or Recommend for the repair and maintenance of Common Facility Equipment.
- Prepare Budget request for repairs and projects each year.
- Co-Chairs Maria Derbyshire and Frank O'Connor
- Secretary Peg West
- Treasurer Mary Ann Chism

Sub-Committees:

Annual Inspection: Mike Radich & Karen Windau

Club Room Rentals: Leslie Davis (S) / Mary Ann Chism (RH)
 Entrance Gates: Stan Merritt (S) / Maria Derbyshire (RH)

Night Watch: Jim Varvaris (S) / Bob Derbyshire (RH)

• Patriotism & Closets: Ray Buckley

Repairs: Gary Wahlers & Stan Wilhelmson (S) / Dave MacFarland (RH)

• Swimming Pools: Frank O'Connor (S- indoor/outdoor) / Arlene Smith (RH- outdoor)

Tennis/Pickleball: Jim TackettMember at Large: Nino Morello



Thanks to All that Help!!

Landscaping Committee

Purpose: Maintaining The Overall Health and Landscape Appearance of the Common Outdoor Property of RAP Which Includes:

- Common Area planting beds at RAP entrances, around clubhouses, eyebrows, gazebo, rain garden, etc.
- Trees, shrubs, and flowers in the common areas
- Walking Trails

Responsibilities:

- Survey common outdoor property on a regular basis and identify the need for routine maintenance in coordination with the HOA Management Co.
- Assess the need to replace diseased, damaged or overgrown trees and shrubs in the common areas.
- Provide recommendations to the Board for landscape improvements.

Landscaping Committee Members

Mary Tilger Chairperson

Len Lobel Secretary

Nancy Cary Phase 1

Peg West Phase 1

Ralph Hoppel Phase 2

Joe Contegiacomo Phase 2

Tina Stokes Phase 2

Tim Frantz Phase 2

Vera Noll Phase 3

Mary O'Connor Phase 3

Ed Idzik Phase 4

Len Nespoli Phase 4





Ponds, Stormwater, Irrigation Committee

Purpose:

The Ponds, Stormwater and Irrigation Committee is responsible for the management of the five Common Area irrigation systems, the community stormwater system and the maintenance services for the four ponds. This includes monitoring the performance and contractual obligations of the contractors hired to conduct these services.

Members:

Bruce Sieving - Chairperson

Kurt TeKolste Linda Kulp Ray Buckley Larry Carbonari



Reserve Committee



Mission: The Reserve Analysis Advisory Committee focuses on RAP Reserve issues, especially the latest Reserve Fund Study, projected reserve expenditures, and their required finances. The primary goal of the committee is to assist the Executive Board in financial planning by providing detailed information and recommendations regarding changes that should be made in the assessments, cost estimates, projections and financial analysis.

Members: Tom McCarthy (Chair), Peg West, Ron Thompson

Social Committee Activities

Mission: "The Social Committee exists to strengthen the bonds of community, to create a welcoming environment, and to encourage active participation by residents. Organized social activities will be used to foster a true sense of community".

Primary Responsibilities include organizing social activities such as:

- Community parties –July 4th, End of Summer, Movie Night, Gazebo Live Music Concert, Starry Night, Line Dancing, etc.
- Dinners Holiday Dinner, Progressive Dinner, Lunch Bunch, Wine Club
- Game nights Pinochle, Mahjong, Scrabble, Bingo
- Trips Phillies, NYC



Social Committee Members

Mary Phelps Chairperson

Enid Lobel Vice-Chairperson

Cassie DeBow Treasurer

Debbie McDowell Secretary

Pat McCann Calendar Coordinator

Barbara Woodall Purchaser RH

Donna Varvaris Purchaser Sloan

Jeanie Kunz Co-Chair Activities & Speaker Series

Lea Tyler Co-Chair Activities & Speaker Series

Barbara Milligan Activity Coordinator

Meg Aument Activity Coordinator

Diane Kolodinsky Activity Coordinator

Cindy Lazorik Activity Coordinator

Lori Sarosy Activity Coordinator





Snow Committee

 Primary Responsibility - Coordinate with Community Manager to determine appropriate actions to effectively and economically manage the Snow removal efforts, receiving feedback from the individual Phase Spotters on local conditions.

Committee Co-Chair: Todd Welsh & Al Narducci

Snow Spotters

Phase 1: Ted Boris

Phase 2: Ralph Hoppel

Phase 3 Frank O'Connor

Phase 4: Jim Tackett



"I hope the sun comes out. I'm trying to get down to a size 6."



Tom Davis

